

Black Gold Regional Division No. 18

# EARLY CHILDHOOD SERVICES

pre-kindergarten | kindergarten programs

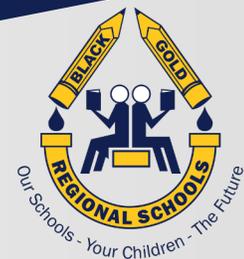


NEW ONLINE REGISTRATION

PROGRAMS & SERVICES

IMPORTANT DATES

A COMPREHENSIVE GUIDE FOR FAMILIES



BLACK GOLD  
REGIONAL  
DIVISION NO. 18

# WELCOME TO BLACK GOLD REGIONAL SCHOOLS.

The beginning of your child's educational adventure is an exciting time for both children and families. Black Gold Regional Schools are here to help guide your family through this journey. Ensuring each child makes a successful transition from home to school, is an important goal for families, staff and the Division.

This e-booklet is designed to help introduce families to our Early Child Services ([Pre-Kindergarten](#) and [Kindergarten](#)) programs and guide you through the initial registration process. This is just one way over the coming years we plan to work with you, in partnership, to ensure that your child grows and develops in a safe and caring environment, in order to reach his or her full potential.

Our promise to you is that, every day, Black Gold Regional Division No. 18 (BGRD) will strive to create exceptional learning environments for our schools, your children and the future. Our goal is to "inspire success" in every student by providing an environment where all students can achieve their highest potential and develop a love for life-long learning.

Your child's future begins here. We hope you are just as excited for the journey as we are!

*Black Gold Regional Schools*  
[www.blackgold.ca](http://www.blackgold.ca)

## WHO WE ARE

Black Gold Regional Division No. 18 (BGRD) is the ninth largest public school division in Alberta with approximately 11,400 students in 31 schools (soon to be 32). Formed in 1995, BGRD has more than 20 years of experience in "inspiring success" in our communities of Beaumont, Calmar, Devon, Leduc, New Humble, New Sarepta, Thorsby and Warburg.

As a Division, we provide the highest possible standard of educational opportunities including a full inclusive education program, second language instruction, extensive Career and Technology Studies (CTS) programs, as well as specialized support and disabilities services to Grades 1 - 12, along with Kindergarten and Pre-Kindergarten.

Every day our staff, composed of approximately 635 teachers, assistant principals and principals and 491 support staff, help to provide the highest possible standard of educational opportunities for students and create a welcoming, caring, respectful and safe environment. All our employees work to build capacity in schools and create exceptional learning environments for our schools, your children and the future.

BGRD "inspires success" in every student by providing an environment where all students can achieve their highest potential and develop a love for life-long learning. For more information on the Division and our schools, visit: [www.blackgold.ca](http://www.blackgold.ca).

## OUR CORE PURPOSE

To Inspire Success.

## OUR CORE VALUES

- Student-Focused Learning
- Relationships
- Supportive Environment
- Passion
- Managing Resources Responsibly

## WHAT'S INSIDE

- ▶ Find Your School
- ▶ Readiness
- ▶ Programs
- ▶ Resources
- ▶ Registration
- ▶ School Fees
- ▶ Transportation
- ▶ After School Care
- ▶ Important Dates
- ▶ Kindergarten Info Nights

**AND MORE!**

# FIND YOUR SCHOOL

Every child enrolled in BGRD has a designated school. You can find your designated school by using our [Find a School](#) page.

BGRD has designated boundaries for all schools. Boundaries help to ensure optimal student populations that support viable programming across the Division. Please be aware that school attendance boundaries can and do change to allow for the efficient utilization of school facilities and resources and to allow for effective program planning.

## Designated Schools Procedures

As required by the School Act, the Board will designate schools which will accommodate students residing within defined geographical areas of the Division and/or students requiring particular instructional programs.

The Superintendent will ensure that school designations remain current, are communicated to families and the public within the Division, and will establish and oversee administrative procedures to guide student relocations. The Division recognizes its obligation to accept as an enrolled student, a student residing outside a defined attendance area, if sufficient resources and facilities are available.

## Applying to a School That is Not Your Designated Location?

Should a family wish to enrol their child in a school other than the designated school, the enrolment request will be considered a request to attend a **school of choice**. Acceptance to a school of choice will be based upon existing BGRD [policy and procedures](#) including availability or non-availability of space and resources.

# OUR EARLY CHILDHOOD SERVICES SCHOOLS

## BEAUMONT (2017-2018)

École Beau Meadow School: Grades Pre-K – 6  
École Bellevue School: Grades Pre-K – 6  
École Coloniale Estates School: Grades K – 8  
\*École Champs Vallée School: Grades Pre-K – 6  
\*hosted by Bellevue School until Opening

## CALMAR AND AREA

Calmar Elementary School: Grades Pre-K – 6  
New Humble Centre School: Grades K – 6

## DEVON

Robina Baker Elementary School: Grades Pre-K – 4

## LEDUC

Caledonia Park School: Grades K – 9  
Covenant Christian School: Grades K – 9  
East Elementary School: Grades Pre-K – 6  
École Corinthia Park School: Grades Pre-K – 6  
École Leduc Estates School: Grades Pre-K – 6  
Linsford Park School: Grades Pre-K – 6  
West Haven Public School: Grades K – 8  
Willow Park School: Grades Pre-K – 6

## NEW SAREPTA

New Sarepta Elementary School: Grades K – 6

## THORSBY

Thorsby Elementary School: Grades Pre-K – 6

## WARBURG

Warburg School: Grades K – 12

# READINESS

Determining if your child is ready to enrol into one of our Early Childhood Services programs ([Pre-Kindergarten](#) or [Kindergarten](#)) may seem like a daunting task. Here are some tips to consider when deciding if your child is ready.

Your child should be able to:

- Sit and listen to a story.
- Take direction from an adult other than a family member.
- Ask for help.

Your child does not need to be able to print his/her name, know letters and numbers, or be able to read. These are all skills that the children work on during Pre-Kindergarten and Kindergarten.

When making this decision, consider the readiness skills above, as well as:

- What are your child's social skills like? Do they play well with peers?
- What is your child's behaviour like? Can they handle frustration?
- What are your child's communication skills like? Can they express themselves and be understood by others?
- What is your child's maturity level? Many children are "young for their age" and may do better with waiting a year for Kindergarten.

If your child has anxiety about beginning this new journey, the following resource has many useful strategies and ideas to support you and your family:

[Separation Anxiety- A Resource for Parents and Caregivers](#)



# PROGRAMS

## PRE-KINDERGARTEN

We offer [Pre-Kindergarten](#) programs in many of the communities in which we operate including Beaumont, Calmar, Devon, Leduc and Thorsby.

In our play-based Pre-Kindergarten classes we believe:

- Partnerships are important in the education and development of children.
- In welcoming all children to a learning environment that recognizes unique emotional, social, physical and educational needs.
- All children can be successful learners when provided with a variety of positive learning experiences that include one-on-one instruction, small group and play activities.
- Peer learning is effective in a supportive environment.

Our Pre-Kindergarten programs provide:

- Learning guided by a certificated teacher.
- Educational services in an inclusive Pre-Kindergarten setting.
- Small class size.
- Individualized program planning with parents to address each child's needs.
- Specialized, intensive service in areas of special needs.
- Integrated and individual speech and language services.
- Access to Physiotherapy, Occupational Therapy and Psychological Services.
- Regular parent contact and family-oriented programming sessions.



*Purposeful, play-based early learning sets the stage for future learning, health, and well-being.*

**CMEC Statement  
on Play-Based Learning**

## Pre-Kindergarten Eligibility

Children may begin [Pre-Kindergarten](#) in a school within our Division in September if they are four (4) years of age by the end of the following February. Children who qualify for Program Unit Funding (PUF) may qualify if they are three (3) years of age by the end of the following February.

### 2017 – 2018 Pre-Kindergarten Programs (Subject to Change Based on Enrolment and Space)

#### BEAUMONT

- École Beau Meadow School
- École Bellevue School
- École Champs Vallée School

#### CALMAR AND AREA

- Calmar Elementary School

#### DEVON

- Robina Baker Elementary School

#### LEDUC

- East Elementary School
- École Corinthia Park School
- École Leduc Estates School
- Linsford Park School
- Willow Park School

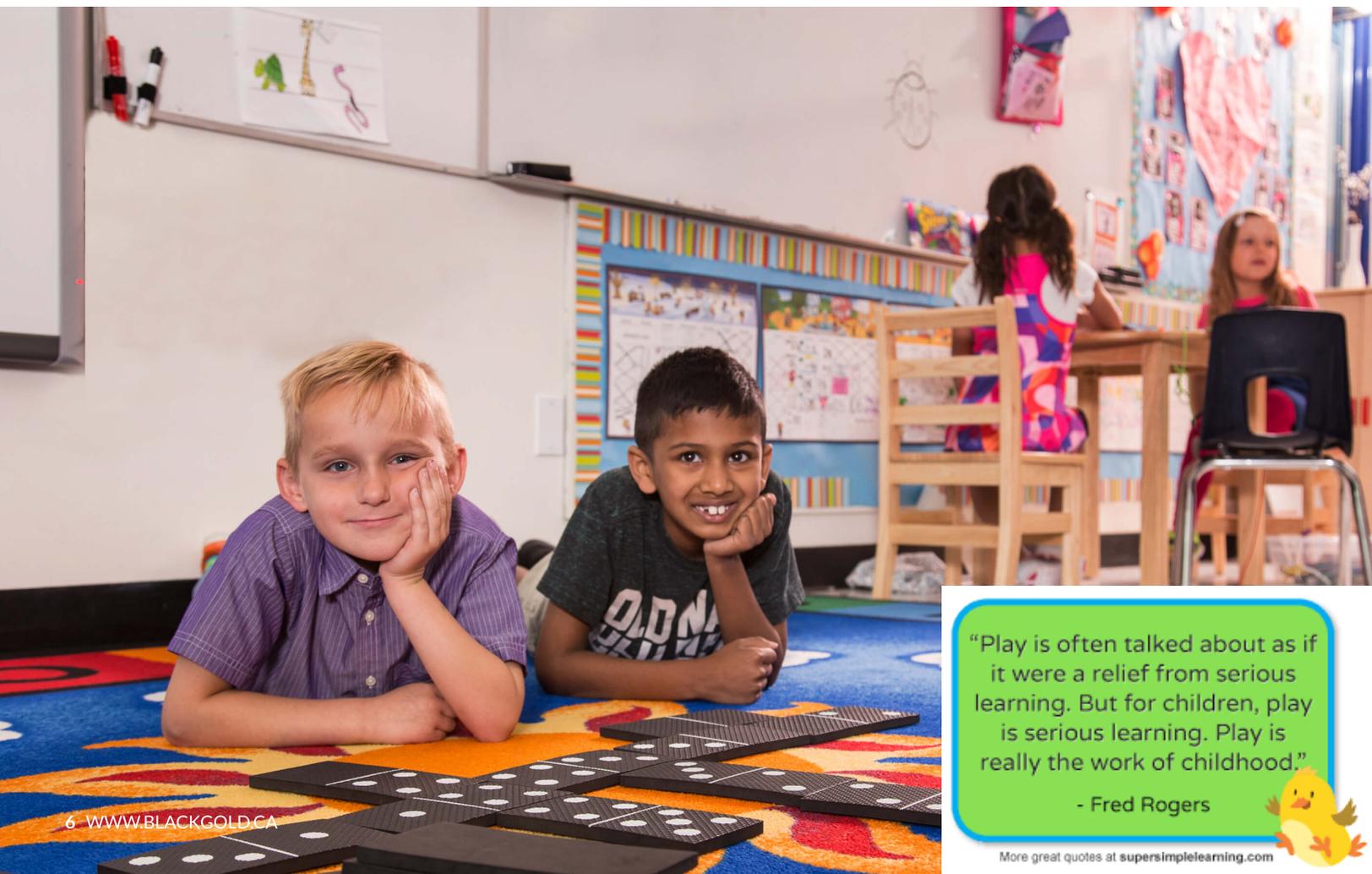
#### THORSBY

- Thorsby Elementary School

### Note: Beaumont Pre-Kindergarten Registration Draw to Continue - Deadline February 24, 2017

If non-funded Pre-Kindergarten programming demands in our Beaumont programs exceed space availability, a draw will be held to select non-funded Pre-Kindergarten students from the names registered.

Parents wanting to be considered for the draw must be registered by 11:59 p.m. on February 24, 2017.



“Play is often talked about as if it were a relief from serious learning. But for children, play is serious learning. Play is really the work of childhood.”

- Fred Rogers



# KINDERGARTEN

We offer [Kindergarten](#) programs in all the communities in which we operate: Beaumont, Calmar, Devon, Leduc, New Humble, New Sarepta, Thorsby, and Warburg.

Many of our schools offer half-day Kindergarten programs, either in the morning or afternoon, with hours of operation varying from school to school. Others offer a full-day Kindergarten program, operating on alternating days. These are subject to change based on enrolment.

Kindergarten is a wonderful way for your child to discover what school is like and to have fun while learning new things. In this exciting new community, children's natural curiosity and eagerness to learn are structured through organized activities and purposeful play.

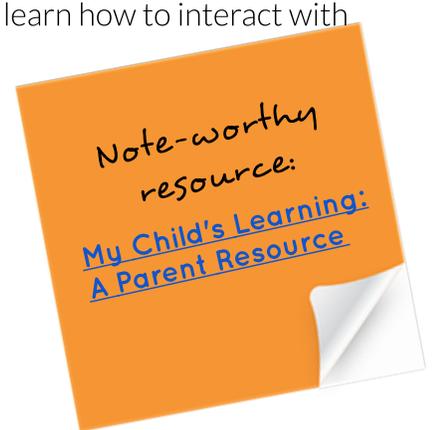
Our Kindergarten programs build on what your child has already learned at home and in your community. Our programs allow children to explore and experiment with their surroundings and to learn how to interact with other children.

Our Kindergarten programs offers many benefits, including:

- Further developed skills in language arts, math, social studies, science, and the arts.
- Improved personal and social skills.
- Enhanced physical skills.

## Kindergarten Eligibility

Under BGRD's Administrative Procedures Manual, children may begin Kindergarten in September if they are five (5) years of age by the end of the following February. An exception is allowed in cases where special learning needs have been identified and an earlier entrance into Kindergarten is desirable.



# EARLY FRENCH IMMERSION

## Learning a Second Language with Black Gold Regional Schools

We offer [Early French Immersion](#) in our Beaumont and Leduc Family of Schools with the objective of providing full mastery of the English language, functional fluency in French, as well as an understanding and appreciation of the French culture. Our program is a highly effective way for students to become functionally fluent in French while achieving all of the objectives of a regular school program. The only difference is that they learn about math, health, science and social studies in French. In addition, they take French Language Arts.

### BEAUMONT FAMILY OF SCHOOLS (2017-2018)

École Beau Meadow School: Grades K – 6

École Bellevue School: Grades K – 6

\*École Champs Vallée School: Grades K – 6

\*hosted by Bellevue School until Opening

École Coloniale Estates School: Grades K – 8

### LEDUC FAMILY OF SCHOOLS

École Corinthia Park School: Grades K – 6

École Leduc Estates School: Grades K – 6



MORE EARLY FRENCH IMMERSION  
INFORMATION

## Outside of Leduc or Beaumont?

Your child may also access an Early French Immersion Program as a School of Choice student, meaning that they will attend a school that is not their designated school. Transportation may or may not be available and additional transportation fees may apply. In order to attend a School of Choice, you must receive permission from the applicable school's principal. You should also communicate directly with the BGRD Transportation Department regarding transportation options.

## What are the benefits for my child?

According to Alberta Education's [French Immersion Kindergarten in Alberta: A Handbook For Parents](#), recent studies show that learning another language can not only have a positive impact on your child's first language, but also that it actually enhances learning in all areas. Current research has shown that exposure to a second language can:

- enhance the complexity of a person's first-language syntax;
- enhance their language-use skills (using narrative strategies, reading and writing in the first language, learning vocabulary);
- enhance non-linguistic skills in areas such as divergent thinking, metalinguistics, attitudes toward others and mathematics.

After learning more than one language, your child will also have a greater ability to learn additional languages.



# ALTERNATIVE PROGRAMMING

The following schools offer Christian programming:

## LINSFORD PARK SCHOOL

This non-denominational Christian program is based on the principles of the Logos program. Celebrations throughout the year such as Thanksgiving, Christmas and Easter are celebrated as Christian celebrations. Devotions and a weekly chapel are an integral part of the program.

## COVENANT CHRISTIAN SCHOOL

Covenant Christian School partners with the [Leduc Society for Christian Education](#) to encourage the growth and development of the school in keeping with its mandate to provide Christ-centered education to its students.



# RESOURCES

## ADDITIONAL SERVICES

We employ a multidisciplinary team comprised of Speech Language Pathologists, Occupational Therapists, Physical Therapists, Instructional Coaches and Educational Psychologists to provide support in our classrooms.

We also work with outside agencies and private contractors to provide additional support on an as-needed basis. These external consultants have expertise in the following areas: adapted physical education; audiology; teacher of the deaf or hard of hearing; visual impairment/blindness; and psychology.

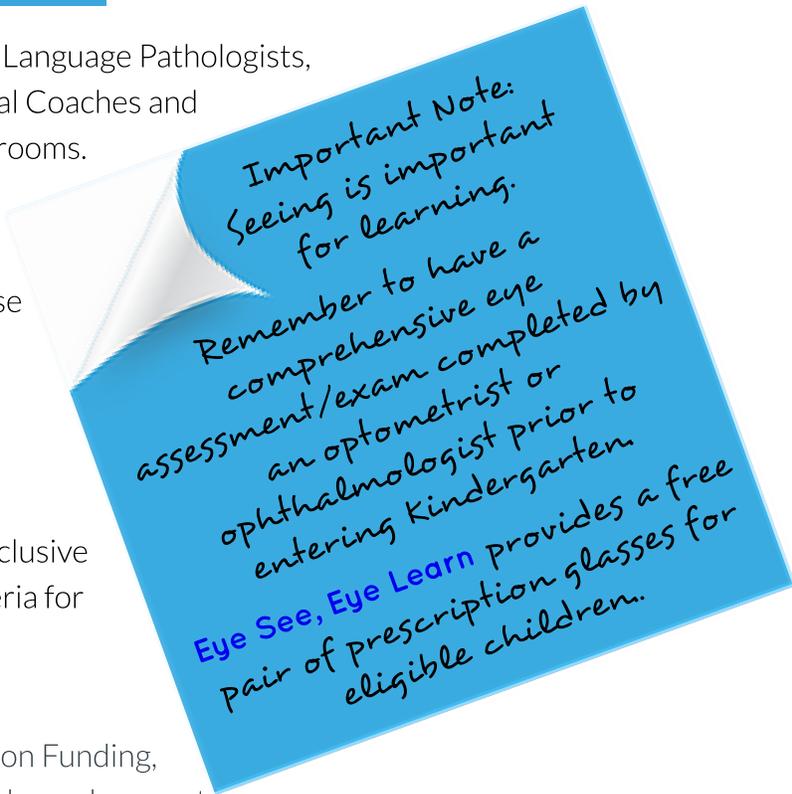
### Children with Special Needs

Our Pre-Kindergarten and Kindergarten Programs are inclusive programs for children who meet Alberta Education's criteria for Early Childhood Services Programming.

### Program Unit Funding (PUF)

Program Unit Funding (PUF), in addition to Base Instruction Funding, when approved by our Division, is available for young children who are at least two and half (2½) but less than six (6) years of age by September 1, and who have been identified with a severe disability/delay. Children are eligible for up to three (3) years of ECS funded programming, depending on age, severity of the disability/delay and its impact on the child's ability to function within an ECS program. The Standards for the Provision of Early Childhood Special Education apply to children who meet the eligibility criteria for special education programming.

For more information about programming for children with special needs, please contact Niki Gill, ECS Coordinator, Phone: 780-955-4534, Email: [niki.gill@blackgold.ca](mailto:niki.gill@blackgold.ca).



### Definition of Terms - How do I know if my Child is Funded or Non Funded?

A **funded student** would meet the criteria for Alberta Education Special needs funding for early intervention by having a mild, moderate or severe delay or diagnosis in: language development, motor development, deaf or hard of hearing, blind, or a diagnosed socio-emotional behavior disorder. They would receive this diagnosis from a qualified professional in that area and have a report and/or letter to support the diagnosis. ie. Speech-Language Pathologist, Psychologist, Geneticist, Glenrose composite report. etc.

# REGISTRATION

## NEW ONLINE ENROLMENT SYSTEM

We are pleased to announce that all Black Gold Regional Schools will be open for 2017 – 2018 [Pre-Kindergarten](#) and [Kindergarten](#) registrations as of January 25, 2017 | 9:00 a.m.

### **New! Registration will be Processed Online**

All families will be asked to register their child **online** via InfoSnap Registration.

A paper copy of the registration form **will not** be available.

### **What is InfoSnap?**

InfoSnap is our new online enrolment system. InfoSnap will replace our annual paper registration packets, saving valuable time. The new system is a secure process that will allow the Division to verify all student information for every child prior to the start of the new school year.

### **Limited Spots**

Please note, there are limited spots available in Pre-Kindergarten programs and we encourage families to register early to avoid disappointment. Also, **we may not be able to accommodate your preference with Pre-Kindergarten or Kindergarten, depending on student enrolment and program viability.**

The new online enrolment system will date/time stamp all registration in the system.

### **Beaumont Pre-Kindergarten Registration**

Registration for Beaumont Pre-Kindergarten will also take place through the InfoSnap system. This is a centralized registration process, meaning that families will indicate the neighborhood they reside in and be placed accordingly. If non-funded Pre-Kindergarten programming demand exceeds availability, a draw will be held to select students from the names registered.

**Families enrolling in Beaumont Pre-Kindergarten have until February 24, 2017 to be considered for the draw.**



**Important Note:**  
If families are experiencing problems with the online registration form, they are encouraged to use InfoSnap's 24/7 help resources at [www.infosnap.com/parent-support/](http://www.infosnap.com/parent-support/), their chat system at the bottom corner of the browser, or by phone, toll free at 866.752.6850.

## Don't Own a Computer?

- All schools will have a kiosk/chromebook available for families that do not have access to a computer or the internet.
- The InfoSnap program is also mobile friendly, meaning that you can use your smartphone to register!

## Reminders Regarding Registration

- All families will be asked to register their child *online* via InfoSnap Registration.
- A paper copy of the registration form will not be available.
- Registration will open January 25, 2017 | 9:00 a.m.
- A **Common Resources Link** to the registration page will be available on all our individual Early Child Services school websites as well as the Division website [Kindergarten](#) and [Pre-Kindergarten](#) web pages.

## How to Register

- Follow the link to the registration page.
- Families will **create an account** with PowerSchool Registration/Infosnap (this is not a PowerSchool Parent Portal account). Complete all the fields marked with a red asterisk.

### Create an Account Not an InfoSnap account holder?

#### With an account, you can...

- Complete forms online
- Save and return to forms in progress
- Print form history

It only takes a minute!

Create Account

- Once an account is created, a home screen will appear and you will have to "**Start a New Form**" to register your child. Selected "**New Student Registration 2017-2018**" and then start entering all your child's registration information. If you have multiple ECS aged children, you will use the same account to register them.

### Create an Account

#### Create an Account

Enter the following required information to continue. **This account is meant to be created by an adult family member.** It is important to create only one account per household so that the system will be able to save and access your information correctly.

**Don't Have an Email Address?** We suggest that you obtain a free email account online through [Google](#) or [Yahoo](#). Or, you may create your InfoSnap account with your cell phone number by [clicking here](#).

#### Adult Account Holder

\* Email Address:  Used for sign in and important communication.

\* Re-Type Email Address:

\* Password:  Must be at least 6 characters.

\* Re-Type Password:

\* First Name:

\* Last Name:

\* Daytime Phone:  Used to provide support, if requested. Enter entire number, including area code.

\* Security Question 1: -- Choose -- Why do I need security questions?

\* Security Answer 1:

\* Security Question 2: -- Choose --

\* Security Answer 2:

I agree to InfoSnap [terms and conditions](#), and to comply with [COPPA](#). I affirm that I am 13 years or older.

Create Account Cancel

## Home

### Start a New Form

New Student Registration 2016-2017

### New Student Registration

#### Work on a Form

Enter the student's information and click the **Add Student** button.

\* First Name:

\* Last Name:

\* Date of Birth:  enter as "mm/dd/yyyy"

Add Student

## How to Register - Continued

- Follow the instructions online to complete the registration. Complete all the fields marked with a red asterisk.
- The form will allow the family to choose their preferred program and indicate they would like busing. Please note, we may not be able to accommodate your preference, depending on student enrolment and program viability and this does not guarantee busing\*.
- Registration cannot be completed at the school until all required documents have been provided to the school or uploaded.
- Birth certificates and citizenship documentation etc. can be uploaded via the online registration process (at the same time) or handed in at the school (by **April 28, 2017**).

### Student Information

Please enter the student's legal name as it appears on his/her birth certificate.

\* Legal First Name

Legal Middle Name

\* Legal Last Name

Is the student's preferred name different than the legal name?  
\*

\* Birthdate  *Please enter the birthdate as mm/dd/yyyy*

\* Gender

\* Grade for 2017-2018

\* School for 2017-2018

**Programs**

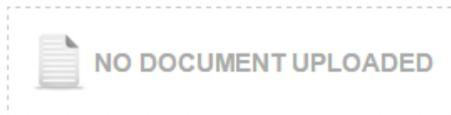
- Pre-Kindergarten
- Kindergarten**
- 1
- 2
- 3

### Document Upload

**Please note:** Registration can not be completed at the school until all required documents have been provided to the school.

#### Proof of Residency Upload

**Proof of Residency:** Please upload a copy of your driver's license or utility bill with address as proof of residency, or, bring the documents to the school.



[Upload Document...](#) | [Delete](#)

#### Birth Certificate or Citizenship Documents Upload

If your child was born in Alberta and you do not have a birth certificate, you can apply for one by:

- Phoning toll free 310-0000 then dial (780) 427-7013
- Applying on-line through the [SERVICE OF ALBERTA WEBSITE](#), then completing this [APPLICATION FORM](#)

**\*Special Note:** In the case of the **Beaumont Pre-Kindergarten**, registration is a centralized process and we may not be able to accommodate your program location preference. If non-funded Pre-Kindergarten programming demand exceeds availability, a draw will be held to select students from the names registered. **Families have until 11:59 p.m., February 24, 2017 to be considered for the draw.**

If families are **experiencing problems** with the online registration form, they are encouraged to use InfoSnap's 24/7 help resources one at [www.infosnap.com/parent-support/](http://www.infosnap.com/parent-support/), their chat system at the bottom corner of the browser, or by phone, toll free at 866.752.6850 - Hours: M-F 8am-5pm CST.

*Don't Own a Scanner?*  
Bring your supporting documents into the school by April 28, 2017 to ensure your registration is complete. Alternatively, there are free Apps that will allow you to scan your documents on the go from your mobile phone or tablet and export them as JPEG or multipage PDF files. Check a few of these out:

- [Google Drive for Android](#)
- [Scannable](#)
- [CamScanner](#)
- [Genius Scan](#)

# SCHOOL FEES

We charge a variety of fees to provide quality programs and services for students. All fees are reviewed by the Board of Education in the spring for the next school year.

At the individual school level, additional fees are established and charged to cover the costs involved in delivering the programs or materials for which they are charged.

## PRE-KINDERGARTEN

### FUNDED

No fees will be assigned.

### NON-FUNDED

\$800 - All BGRD Communities (Except Thorsby)

\$500 - Thorsby Elementary School

### \*Pre-Kindergarten Monthly Payment Plan Option Available\*

\$80 deposit, plus \$80 monthly payments from October 1 - June 1.

## Acorn - Online Fee Payments

We use a fee management system called Acorn to streamline school and transportation fee payment processes for families and school administrators. Acorn is accessible through the PowerSchool Parent Portal.

With a few simple mouse clicks families can view assessed fees, print receipts and account statements, and pay for all of their children in a single transaction. If you are a family, who has multiple children at multiple schools, they will all appear together under your account.

### What do you Need to use Acorn Online Payments?

You will need a PowerSchool Parent account. If you currently have an account, you will use the same username and password to login to the Acorn Online Payments website. If you do not have a PowerSchool Parent account your school will provide you with information on how to set up an account.

### What are the Methods of Online Payment?

You can pay with Visa, Visa Debit, MasterCard, and Interac Online Debit.

### What are the Costs Associated with Using Acorn Online Payments?

When using Acorn Online Payments, families will not be charged any convenience or transaction fees. They will only be charged for the cost of student fees.

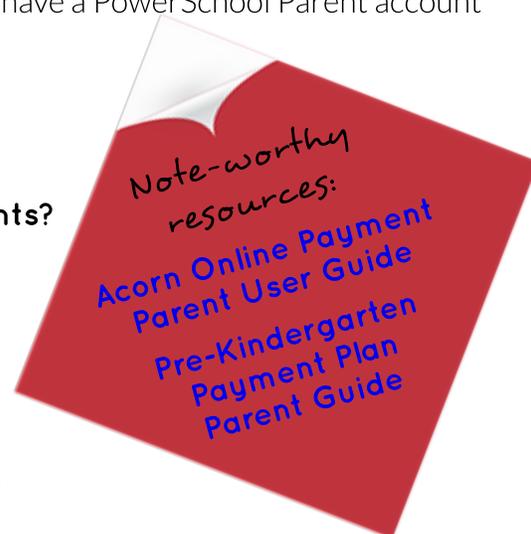
### Which Fees can be Paid Online?

BGRD instructional, option, field trips, sports, yearbook and transportation fees are all examples of fees that can be paid online.

## KINDERGARTEN

All Kindergarten students are funded regardless of special needs code or not.

\$110 Individual School Fee applies per student



## What is PowerSchool?

PowerSchool is a web-based software application that allows teachers, families and school administrators to track and share information about students. Our schools use PowerSchool to manage student data such as grades and attendance and communicate with families regarding the school calendar, supply lists, etc. Families can view their child's information by logging into their PowerSchool account.

## Securing a PowerSchool Account

If you do not have a [PowerSchool](#) Parent account, please contact your school for information on how to set up an account.

## How do I use Acorn Online Payments?

1. Visit the Black Gold Regional Schools website at [www.blackgold.ca](http://www.blackgold.ca).
2. On the right hand side of the page, under Quick Links, click on "PowerSchool – Parent/Student Connect".
3. Log in to the PowerSchool Parent Portal.
4. Click on the link 'Student Fees and Forms' in the sidebar navigation menu.
5. Review your child's fees.
6. Add any additional items to your shopping cart.
7. Checkout and pay for student fees.

**PAY FEES ONLINE**  
AS OF APRIL 3, 2017

## Paying Offline

If you wish to pay offline, you must still create a PowerSchool Parent Portal. Once you can see your child's data in your account, you can then pay via cheque at your school.

With the exception of the Pre-Kindergarten Payment Plan Option, all cheques received for the 2017-18 school year will be receipted and deposited as soon as the child has been entered into PowerSchool, with the same deadlines that apply to online payments. These cheques cannot be held or post-dated for September 1, 2017.

Paying offline with the Pre-Kindergarten Payment Plan Option will require an \$80 deposit by April 28, 2017 plus 1st of the month post-dated cheques from October 1 - June 1.



# TRANSPORTATION

**PAY FEES ONLINE**  
AS OF JUNE 1, 2017

**Black Gold Regional Division No. 18 successfully transports over 3,900 students on 74 bus routes to and from 31 schools, 182 days per year. This makes us extremely proud as safety is our number one priority!**

## **Is Transportation Provided for Kindergarten Students?**

Kindergarten students follow the regular BGRD Transportation policy and procedures. We provide student bus services to Grades K – 12 students who reside more than 2.4 kilometers from their designated school site.

Transportation *may also* be provided to students living less than 2.4 kilometers from their designated school, as well as students attending a school/program of choice. Families must contact the Transportation Department to determine if this is a possibility.

It should be noted if the Kindergarten Program is a half-day program, there is no busing available for noon hour, at the end of the morning program, or at the beginning of the afternoon program.

When families register online, they will be able to indicate that they would like busing. This will not guarantee a spot, but it will ensure that you are contacted by the Transportation Department, regarding your needs and eligibility.

## **Is Transportation Provided to Pre-Kindergarten Students?**

We do not provide transportation to Pre-Kindergarten students.

Did you know?

There is a \$402 fine, victim surcharge & 6 demerits for passing the school bus when its red lights are flashing and the stop arm is extended.

# TRANSPORTATION ELIGIBILITY TERMS

## ELIGIBLE STUDENTS

Reside more than 2.4 kms from their designated school including rural students. Fee listed below.

## INELIGIBLE STUDENTS

Reside less than 2.4 kms from their designated school. Fee listed below. BGRD cannot claim these students for transportation funding.

## SCHOOL OF CHOICE TRANSPORTATION

School of Choice transportation may be available in some cases and can only be confirmed by contacting the Transportation Department. An ineligible fee will apply, and meeting a bus may be required. Noon hour transportation is not available.

## 2.4 KM DISTANCE

Per Alberta Education funding parameters, 2.4 km is the shortest distance from the student's residence to the designated school (includes walkways, sidewalks, ditches, parkways, roadways, etc.). BGRD has an electronic routing system (accurate to within a metre) to determine distance eligibility. Driving a vehicle will not show the correct distance from the residence to the school. **NOTE:** Whenever new walkways, subdivisions or roads are built or connected, it will change the 2.4 kms distances to some areas depending upon the shortest pathway to the school.

# TRANSPORTATION FEES

School Bus Fees (Fees shown are 2016 - 2017 Fees and are subject to review by the Board of Education)	Student Bus Pass Per Student*	Basic Bus Fee Per Student	Total Cost Per Student	Basic Bus Fee Max. Per Family	Student Bus Pass Max. Per Family (3+ Students)
Eligible Students Grades K – 12 who reside greater than 2.4 km home to school attending their Designated School.	\$25	N/A	\$25	N/A	\$75
Ineligible Students Grades K – 12 who reside less than 2.4 km home to Designated School.	\$25	\$225	\$250	\$525	\$75
Grades K – 12 Students attending School/Program of Choice (students attending their non-designated school based on their residence). These students must contact the Transportation Department to determine if it is a possibility. An ineligible fee will apply and the student may be required to meet a bus within the designated attendance area.	\$25	\$225	\$250	\$525	\$75

\* There is an additional fee of \$5 for a replacement student bus pass. Cards are available at Division Office in Nisku.

Families that selected busing for their Kindergarten child will be contacted by the Transportation Department regarding eligibility and fees.

Families that are eligible for transportation will be prompted by email to pay their transportation fees starting June 1, 2017.

### To pay Transportation Fees (starting June 1, 2017):

1. Login to PowerSchool Parent Portal.
2. As of June 1, 2017, you may add the bus fee to your cart and pay online.
3. The \$25 bus pass fee is due immediately to generate the bus scan card.
4. The balance of the transportation fees can be paid in installments up to February 1st of the next year.
5. Once your transportation fee is paid, the department will mail out the scan card to your home address.  
Note: We recommend you pay before June 30, 2017. Please allow enough time over the summer for this to take place.
6. Please add your caregiver arrangements, if this applies.

### Please Note the Following Regarding Urban (in-town busing):

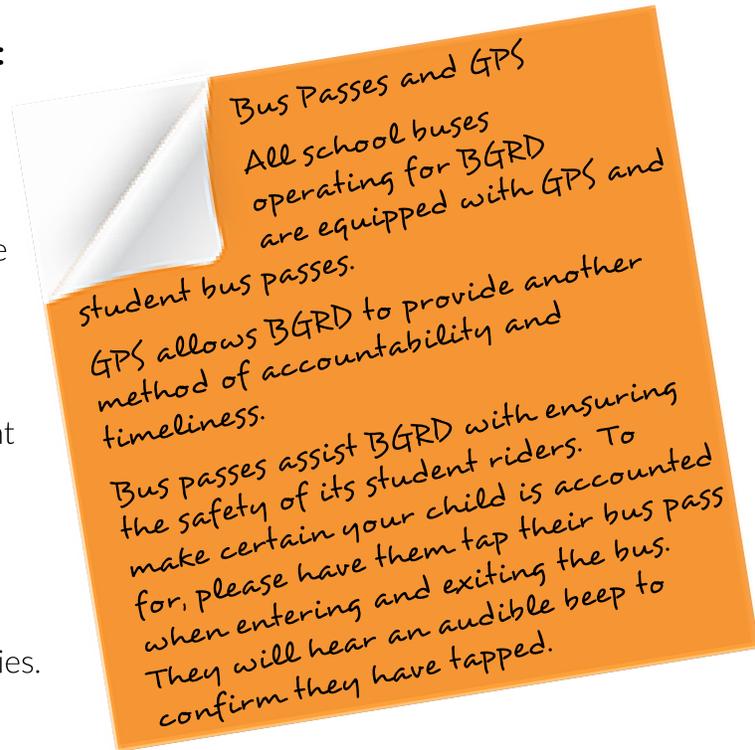
- Transportation is not door-to-door but stops are pre-determined and students are required to be at the stop five minutes ahead of the allocated stop time. Parents are responsible for supervision at the bus stop.
- If students are not at the stop, the driver will assume the student is not attending or a family member is taking the student to school.
- As the driver will not know if the student has been picked up by a family member due to appointments or other reasons, they will not be aware of who is riding home until the students get on the bus. Therefore, students are responsible to get to their bus after school and will be assisted by their teachers.
- At the end of the day, a parent or guardian is to meet the child at the bus stop.

### Where will my Child will Catch the Bus?

When the bus pass is mailed, a link will be sent to you to access the data online with a secure log in.

### First Ride Program

Our First Ride Program is offered in a two hour session facilitated by a transportation expert, teaching the ins and outs of school busing to your child in an interactive, entertaining format. Registration for the First Ride program will be in June and the form will be made available through PowerSchool, your school's and the Division's website.



### Important Transportation Contacts

Diane Miles

Administrative Assistant

Phone: 780-955-6048

Email: [diane.miles@blackgold.ca](mailto:diane.miles@blackgold.ca)

Sue Timmermans

Transportation Manager

Phone: 780-955-6034

Email: [sue.timmermans@blackgold.ca](mailto:sue.timmermans@blackgold.ca)

After Hours

Emergency Busing Information:

Phone: 780-955-6025

# AFTER SCHOOL CARE

Before and after school childcare programs are available at some of our schools and other community facilities. More information may be available by contacting your school, and or local municipal office or Family and Community Support Services office.

- École Leduc Estates School
- Willow Park School



# IMPORTANT DATES

## January 25, 2017

[Pre-Kindergarten](#) and [Kindergarten](#) online registration opens.

## February 24, 2017

Deadline for Beaumont Pre-Kindergarten families to be registered in order to be considered for the program placement draw. All families, including waitlisted registrations, will be notified in March by Division Office as to their placement.

## April 3, 2017

Families will be notified by their school regarding their registration and prompted to make their school fee deposit/payment online. Schools will also notify parents at this time of when they will be contacted with their class placement and entry dates and times.

## April 28, 2017

Deadline for Pre-Kindergarten deposits. Pre-Kindergarten payments that have not been received for held spots will be reassigned to waitlist spots after this day.

## June 1, 2017

Online transportation payment system becomes available.

## June 30, 2017

Recommended date to have your bus pass payment completed in order to receive your bus pass prior to the start of school.



# INFORMATION DAY/NIGHTS

## KINDERGARTEN



In the spring, many of our Early Child Services schools will host a Kindergarten Information Night. It's an opportunity for families and children to tour the school, meet the teachers, and learn more about the program.

School Name	Information Date	Time	School Phone	Website/Link	Email	Other
Caledonia Park School	TBD	TBD	780-986-7888	<a href="http://cps.blackgold.ca">cps.blackgold.ca</a>	<a href="mailto:werner.fisher@blackgold.ca">werner.fisher@blackgold.ca</a>	
Calmar Elementary School	April 12, 2017	7:00 PM	780-985-2228	<a href="http://ces.blackgold.ca">ces.blackgold.ca</a>	<a href="mailto:lena.newton@blackgold.ca">lena.newton@blackgold.ca</a>	
Covenant Christian School	April 26, 2017	7:00 PM	780-986-8353	<a href="http://ccs.blackgold.ca">ccs.blackgold.ca</a>	<a href="mailto:cheri.andres@blackgold.ca">cheri.andres@blackgold.ca</a>	
East Elementary School	August 30 & 31, 2017	6:30 PM	780-986-8421	<a href="http://ees.blackgold.ca/programs/Kindergarten/">ees.blackgold.ca/programs/Kindergarten/</a>	<a href="mailto:gail.plitt@blackgold.ca">gail.plitt@blackgold.ca</a>	
École Beau Meadow School	March 21, 2017	6:30 PM	780-929-2175	<a href="http://ebms.blackgold.ca">ebms.blackgold.ca</a>	<a href="mailto:ebms@blackgold.ca">ebms@blackgold.ca</a>	
École Bellevue School	March 1, 2017	7:00 PM	780-929-8663	<a href="http://ebs.blackgold.ca">ebs.blackgold.ca</a>	<a href="mailto:jennifer.elkhatib@blackgold.ca">jennifer.elkhatib@blackgold.ca</a>	Hosted at Bellevue as a combined info night.
École Champs Vallée School	March 1, 2017	7:00 PM	780-955-6061	<a href="http://ecvs.blackgold.ca">ecvs.blackgold.ca</a>	<a href="mailto:patrick.gamache@blackgold.ca">patrick.gamache@blackgold.ca</a>	Hosted at Bellevue as a combined info night.
École Coloniale Estates School	TBD	TBD	780-929-5904	<a href="http://eces.blackgold.ca">eces.blackgold.ca</a>	<a href="mailto:matthew.kierstead@blackgold.ca">matthew.kierstead@blackgold.ca</a>	
École Corinthia Park School	March 1, 2017	10:00 AM	780-986-8404	<a href="http://ecps.blackgold.ca">ecps.blackgold.ca</a>	<a href="mailto:jackie.swinamer@blackgold.ca">jackie.swinamer@blackgold.ca</a>	Open House for both English and French Immersion in the classrooms.
École Leduc Estates School	June 28, 2017	10:00 AM	780-986-6750	<a href="http://eles.blackgold.ca/parents/registration/">eles.blackgold.ca/parents/registration/</a>	<a href="mailto:jody.jones@blackgold.ca">jody.jones@blackgold.ca</a>	
Linsford Park School	TBD	TBD	780-986-8474	<a href="http://lps.blackgold.ca">lps.blackgold.ca</a>	<a href="mailto:ann.oppermann@blackgold.ca">ann.oppermann@blackgold.ca</a>	
New Humble Centre School	TBD	TBD	780-985-3211	<a href="http://nhcs.blackgold.ca">nhcs.blackgold.ca</a>	<a href="mailto:bernadette.hawkins@blackgold.ca">bernadette.hawkins@blackgold.ca</a>	
New Sarepta Elementary School	April 5, 2017	7:00 PM	780-941-3927	<a href="http://nes.blackgold.ca/programs/Kindergarten/">nes.blackgold.ca/programs/Kindergarten/</a>	<a href="mailto:cheryl.hafso@blackgold.ca">cheryl.hafso@blackgold.ca</a>	
Robina Baker Elementary School	TBD	7:00 PM	780-987-3705	<a href="http://rbes.blackgold.ca">rbes.blackgold.ca</a>	<a href="mailto:kathy.kloschinsky@blackgold.ca">kathy.kloschinsky@blackgold.ca</a>	
Thorsby Elementary School	TBD	TBD	780-789-3776	<a href="http://tes.blackgold.ca">tes.blackgold.ca</a>	<a href="mailto:raylene.jubinville@blackgold.ca">raylene.jubinville@blackgold.ca</a>	
Warburg School	March 15, 2017	7:00 PM	780-848-2822	<a href="http://ws.blackgold.ca">ws.blackgold.ca</a>	<a href="mailto:leanne.tessier@blackgold.ca">leanne.tessier@blackgold.ca</a>	Parent Meeting in Library Learning Common. Tour the school and visit the Kindergarten Class Room.
West Haven Public School	March 1, 2017	1:00 PM	780-986-5991	<a href="http://whps.blackgold.ca">whps.blackgold.ca</a>	<a href="mailto:sandy.musteca@blackgold.ca">sandy.musteca@blackgold.ca</a>	
Willow Park School	June 7, 2017	9:00 - 10:00 AM	780-986-8456	<a href="http://wps.blackgold.ca">wps.blackgold.ca</a>	<a href="mailto:rhonda.brunken@blackgold.ca">rhonda.brunken@blackgold.ca</a>	Meet the Teacher Day.

Real **heroes** don't wear capes,  
**THEY TEACH.**



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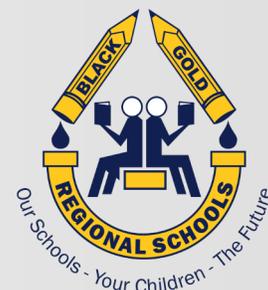
*Division Office:*

3rd Floor, 1101–5th Street

Nisku, Alberta T9E 7N3

Telephone: 780.955.6025

Email: [bgrs@blackgold.ca](mailto:bgrs@blackgold.ca)



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